

MEMBERSHIP

Membership Reimbursement Request

To join the membership, we have drafted the following subsidization request to educate your company's decision-makers about the importance of supporting your enrollment and paying for the membership costs. Please use this template as a starting point, you are free to customize as needed.

Dear [Your Manager's Name],

I hope this message finds you well. I am writing to seek your support for a professional development opportunity with MOTHERboard Society. As you know, [YOUR COMPANY'S NAME] values continuous learning and employee well-being, and I believe this membership aligns perfectly with those goals.

MOTHERboard Society is a support network for working mothers like myself, offering actionable strategies to tackle challenges such as burnout and work-life imbalance. Their monthly content release focuses on personal and professional growth, self-care, and community-building.

The membership is a valuable resource that can help me balance my work commitments with caregiving responsibilities. I am confident that applying the learnings from this program will positively impact my work performance and well-being.

The annual membership fee is \$500, which pales in comparison to the costs associated with traditional professional development resources like executive coaching or multi-day conferences. I kindly request that this be funded from our professional development budget, as many companies sponsor the memberships for their employees.

For more details, you can visit the MOTHERboard Society membership page or email info@motherboardsociety.com. I am also happy to talk about this more whenever you're free.

I look forward to your favorable response.

Best regards,
[Your Name]
[Job Title]